



Rural Areas Needs and Assets VISTA Coordinator Position Description

Effective Dates: 11/13/18-11/12/19

Sponsoring Organization: Association of Arizona Food Banks

Project Name: Association of Arizona Food Banks

Project Number: 17VSWAZ005

Site Name: Community Food Bank of Southern Arizona

Focus Area(s): Food Security

Primary: Healthy Futures

Secondary:

Project goals and position description

The overall goal of the Rural Areas Needs and Assets VISTA Coordinator is to address food security through the creation and implementation of needs and asset assessments in specific rural and tribal communities in Southern Arizona. This position will include using existing quantitative data to help identify underserved areas and unmet needs. The VISTA will also conduct key informant interviews and community conversations to qualitatively assess priorities and strengths in various rural and tribal areas. Using the data they have collected, the VISTA will create "Community Profiles" which will include evidence-based action plans specific to each community and tribe.

The project utilizes AmeriCorps VISTA members in the following capacities:

- ▶ Conduct secondary research to identify areas of high unmet needs in rural and tribal communities in Southern Arizona
- ▶ Conduct interviews, community conversations, and focus groups to identify needs of the community and the existing resources
- ▶ Prepare findings and incorporate feedback to create a report and presentation of recommendations

Expected skills and qualifications of AmeriCorps*VISTA members

- ▶ Previous community service experience
 - ▶ Understanding of data collection methods and best practices
 - ▶ Previous work with tribal nations and rural populations a plus
 - ▶ Relationship building, teamwork, and leadership skills
 - ▶ Excellent oral and written communication skills
 - ▶ Patience, willingness to learn, and open mindedness to differing perspectives and ideas
 - ▶ Excellent organizational skills
 - ▶ Commitment to the mission of the project and its impact on communities
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Benefits for VISTA members

- ▶ Educational or stipend award upon successful completion of the program
- ▶ 10 Personal Days and 10 sick days
- ▶ Childcare assistance if eligible
- ▶ Health coverage
- ▶ Living allowance
- ▶ Relocation allowance
- ▶ Student loan forbearance and deferment if eligible
- ▶ Professional Development Training with partner organizations
- ▶ One year of non-competitive eligibility for federal government positions upon completion of service

Requirements to serve as a VISTA member

- ▶ Must be 18 years of age
- ▶ US citizen, national, or legal resident
- ▶ Successfully complete a criminal background check

How to Apply

- ▶ Apply through the MyAmeriCorps Portal: <https://bit.ly/2NBuH06>